

## Divine Mercy Academy Home & School Association Agreement

Dear Families:

Enclosed please find the 2016-2017 Divine Mercy Academy Home & School Association Agreement. The agreement outlines your family's direct fundraising and volunteer service requirements for the period of July 1, 2016 through May 31, 2017. Please keep in mind that direct fundraising is calculated on **the profits earned** from your direct fundraising efforts and not the total sales.

Divine Mercy Academy is funded by tuition, parish subsidy, donations and Home & School Association fundraising activities. Since tuition covers only part of the total cost of the education of your child/children, parents and guardians are requested to involve themselves in activities to assist the school. These activities include fundraising and volunteer service activities. Participation in fundraising events and volunteer service fosters a sense of community and mutual responsibility for the school and our children while ensuring the financial viability and future of Divine Mercy Academy.

The Home & School Association will provide each family with occasional Fundraising/Volunteer Service reports so that each family can monitor their progress toward the annual minimum fundraising and volunteer service hours requirements.

Please complete the following by **Friday, February 26, 2016**:

1. Please review the agreement and choose whether to be exempt or participate in the Direct Fundraising and Volunteer Service Hours.

Please return your signed agreement by **Friday, February 26, 2016**.

**Only one signed agreement is needed per family.**

## 2016 – 2017 DIVINE MERCY ACADEMY HOME AND SCHOOL ASSOCIATION AGREEMENT

### **Part I – Direct Fundraising Options (K through 8<sup>th</sup> Grade):**

Each family is responsible for a minimum of \$500.00 of direct fundraising credits for Divine Mercy Academy. Fundraising credits are calculated on **the profits earned** from your direct fundraising efforts and not your gross sales. There are numerous fundraising events scheduled throughout the school year so that each family has multiple opportunities to meet their direct fundraising obligation. The percentage of profits earned varies by fund raising event so please review the enclosed list that outlines the scheduled events and applicable percentages.

**Choose one:**

\_\_\_\_\_ **Option A**

I/We choose to meet the 2016-2017 fundraising minimum of **\$500.00** direct fundraising by the **May 31, 2017** deadline. I/We understand that if I/we do not meet the **\$500.00** minimum I/we will be invoiced for the entire outstanding balance on **June 1, 2017**. The payment must be received by Divine Mercy Academy before our child/children's last day of school.

\_\_\_\_\_ **Option B**

I/We choose to be **EXEMPT** from the 2016-2017 direct fundraising and agree to pay the exempt fee of **\$500.00** by the **September 9, 2016** deadline. By choosing this option, participation in direct fundraising for the 2016–2017 school year is optional.

### **Part II – Volunteer Service Hours Options (K through 8<sup>th</sup> Grade):**

Each family is requested to complete a minimum of 25 volunteer service hours in support of Divine Mercy Academy. These volunteer service hours may be completed by supporting Divine Mercy Academy Home & School Association fundraising activities, school committees, playground and lunch duty, and other special functions. This volunteer effort assists Divine Mercy Academy with containing costs. Activities are available for all skill levels and can be performed to meet your schedule. We have daytime, nighttime and weekend opportunities available.

***\*\*NOTE: You must fulfill the diocesan requirements for the Protecting God's Children program prior to volunteering.\*\****

**Choose one:**

\_\_\_\_\_ **Option A**

I/We choose to perform our minimum of 25 volunteer service hours. I/We understand that if a family does not meet the minimum 25 hours of volunteer service, the Home and School Association will invoice each family \$10.00 per unmet service hour. This invoice must be paid by **June 1, 2017**. Please note that all volunteer service hours must be recorded within 30 days of your volunteer activity. Lump sum hours cannot be submitted and will not be accepted. No volunteer service hours can be carried over in to future academic years. Volunteer hours will be tracked.

\_\_\_\_\_ ***Option B***

I/We choose to be EXEMPT from the 2016–2017 volunteer service hours by paying the sum of **\$250.00** directly to Divine Mercy Academy by the **September 9, 2016** deadline. By choosing this option, I/We understand participation in volunteer service hours is optional.

**2016 – 2017 DIVINE MERCY ACADEMY  
HOME AND SCHOOL ASSOCIATION AGREEMENT**

**Late Enrollments and Transfers**

New families enrolling or transferring to Divine Mercy Academy after the first day of school are entitled to pro-rated fundraising & volunteer service hours requirements.

In the event of a new enrollment or a transfer after the start of the academic year, the fundraising and volunteer service hour requirements will be prorated as follows (based upon a 10 month period of September to June):

- Fundraising is calculated at 50.00 per month
- Volunteer service hours are calculated at 2.5 hours per month

**Please complete, sign, date and return to Divine Mercy Academy by Friday, February 26, 2016.**

**Signatures of Parents/Guardians required:**

**Signature of Parent/Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please Print Name:** \_\_\_\_\_

**Signature of Parent/Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please Print Name:** \_\_\_\_\_

**Child(ren) and Grade(s) for 2016-2017:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

